

## Museum Box

### Creating Individual Student Accounts for your classroom:

#### To create student user accounts yourself:

- Creating individual student user accounts:  
To create student user accounts go here [http://myths.e2bn.org/story\\_creator/admin](http://myths.e2bn.org/story_creator/admin) and use your username and password to login. Click "Manage Users" then "Add New User", complete the simple form. You can create one account per student (this is helpful if you know to whom the account belongs so you can identify the user when moderating their work) or one account for a group or class, whichever you prefer. The account details can then be given to the student(s) and used when asked for a Log in within the Myths / Museum Box application ([http://myths.e2bn.org/story\\_creator/](http://myths.e2bn.org/story_creator/)).

#### Moderating student work

To moderate the work of a student you must first login to the admin area (same link as above: [http://myths.e2bn.org/story\\_creator/admin](http://myths.e2bn.org/story_creator/admin)). If there are stories created and submitted by your students (using the "Submit"  function in the Myths / Museum Box application) available for review then they will be shown in the "Your pending stories"  section on the left.

Click "View"  in the row of the story that you wish to review and having reviewed all of the content within the story choose either:

- **Approve**  
If you approve a story it will go live on the Myths / Museum Box website within your school or organization's area. The author of the story will be also able to reload the story in the story creator. You may send a message to the user who created it if you choose this option.
- **Reject**  
If you reject a story it will be returned to the author, alongside any message you choose to enter. The author will be able to load the story and make changes, or do any further work on it.
- **Edit**  
If you choose to edit the story you can make amendments to the text and the audio attachments if necessary.
- **Delete**  
The story will be permanently deleted, the user will not be able to load the story.

Please remember that any work you approve goes live onto the website here

<http://myths.e2bn.org/mythsandlegends/index.php?type=storycreatorstories> so it is important to ensure it is suitable for publication.